

Doyle & Taylor Physical Therapy, LLC

Notice of Patient Information Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED AND HOW YOU CAN OBTAIN ACCESS TO INFORMATION. PLEASE REVIEW IT CAREFULLY.

Doyle & Taylor Physical Therapy, LLC---LEGAL DUTY

Doyle & Taylor Physical Therapy, LLC is required by law to protect the privacy of your personal health information, provide notice about our information practices, and follow the information practices that are described herein.

USERS AND DISCLOSURES OF HEALTH INFORMATION

Doyle & Taylor Physical therapy, LLC uses your personal health information primarily for treatment, obtaining payment for treatment, conducting internal administrative activities, and evaluating the quality of care we provide. For example, Doyle & Taylor Physical Therapy, LLC may use your Protected Health Information to contact you to provide appointment reminders, or information about treatment alternatives or other health related benefits that could be of interest to you.

Doyle & Taylor Physical Therapy, LLC may also use or disclose your Protected Health Information, without prior authorization for public health purposes, for auditing purposes, and for emergencies. We may provide de-identified information for research studies. We also provide information when required by law.

In any other situation, Doyle & Taylor Physical Therapy, LLC's policy is to obtain your written authorization before disclosing your Protected Health Information. If you provide us with written authorization to release your information for any reason, you may later revoke the authorization to stop future disclosures at any time.

Doyle & Taylor Physical Therapy, LLC may change its policy at any time. When changes are made, a new Notice of Information Practices will be posted in a common area in our clinic. You may request an updated copy of our Notice of Information Practices at any time.

PATIENT'S INDIVIDUAL RIGHTS

You have the right to review or obtain a copy of your Protected Health Information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request a list of instances where we have disclosed your Protected Health Information for reasons other than treatment, payment, or other related administrative purposes.

You may also request in writing that we not use or disclose your Protected Health Information for treatment, payment, and administrative purposes except when specifically authorized by you, when required by law, or in emergency circumstances. Doyle & Taylor Physical Therapy, LLC will consider all such requests on a case-by-case basis, but the Company is not legally required to accept them.

CONCERNS AND COMPLAINTS

If you are concerned that Doyle & Taylor Physical Therapy, LLC may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosure of your Protected Health Information, please let inform an employee of Doyle & Taylor Physical Therapy, LLC. You may also send a written complaint to US Department of Health and Human Services.